

Attachment to my application

Request for a prior notice and the opportunity to make representations before the decision is made

(Sec. 3 (2) Promotion of the Administrative Justice Act 3, 2000 (PAJA)

I have applied for _____

Please note that, if you want to refuse my application, I herewith would like to be informed about your intention **before** you make the decision. This information must also have the reasons why you want to refuse my application. You must also give me an opportunity to make representations.

In terms of sec. 3 (2) of the PAJA I am legally entitled that my application is processed as requested. If this is not done the decision is procedurally unfair and I may submit an internal appeal or may ask for judicial review.

Thank you in advance for complying with my procedural rights in this administrative procedure.

With kind regards

Applicant's Name

Applicant's Signature

Postal Address _____

Electronic Mail Address _____

Telephone _____

Fax Number _____